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PowerSchool Assessment

Assigning an Assessment

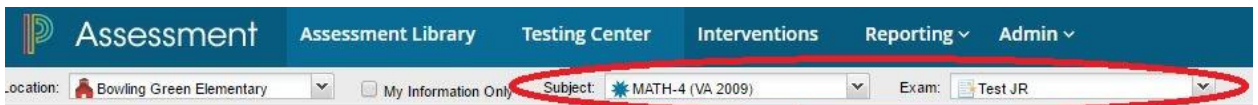
1. Return to the **PowerSchool Assessment and Analytics** landing page by choosing the image below



2. Click on **Administer Assessment**



3. Select the **subject, grade, and exam** from the top menu



4. Select your **class** that you intend to assign the assessment to, then select **New Test Session**.



5. The next dialog box will allow you to select PowerTest or Paper Pencil, and/or a download and submit password. Once complete select **Create Test Session**.

New Test Session

Exam: Test JR

Session Type: PowerTest

Session Name: PowerTest

Randomize Question Order for Each Student

Randomize Passage Order for Each Student

Randomize Answer Order for Each Student

Download Password:

Submit Password:

Show students their test scores.

Add all students to new Test Session

Create Test Session Cancel

6. Once you create the session, you will see your class roster and at the top you must “green light” your test.

